



Tribal Council

**5318 Chief Brown Lane
Darrington, Washington 98241-9420**

**(360) 436-0131
Fax (360) 436-1511**

RESOLUTION #: 03/27a/12

Enacted Bi-Annual Distribution Policy

BE IT RESOLVED BY THE TRIBAL COUNCIL OF THE SAUK SUIATTLE INDIAN TRIBE IN THE STATE OF WASHINGTON

WHEREAS, the Sauk-Suiattle Tribal Council (the "Tribal Council") is the governing body of the Sauk-Suiattle Indian Tribe (the "Tribe") of authority of the Constitution and By-Laws as approved by the Secretary of the Interior on September 17, 1975 and in accordance with the Indian Reorganization Act of June 18, 1934; and

WHEREAS, the Tribal Council is the governing body of the Tribe; and

WHEREAS, the Tribal Council is charged with the responsibility for the protection of the health, welfare and safety of the members of the Sauk-Suiattle Indian Tribe; and

WHEREAS, the Tribal Council oversees all grants and contracts; and

WHEREAS, the Tribal Council Chairman/COA requested a Policy for the Bi-Annual Distribution; and


THEREFORE BE IT RESOLVED that the Tribal Council enacts the Bi-Annual Distribution Policy; now

BE IT FURTHER RESOLVED, that the Sauk-Suiattle Tribal Council does not waive, alter, or otherwise diminish its sovereign immunity, whether express or implied, by virtue of the enactment of this resolution or any administrative or legal action which may arise directly or indirectly from the same, nor does the Sauk-Suiattle Tribal Council waive, alter, or otherwise diminish any rights, privileges, remedies, or services guaranteed by the Point Elliot Treaty; now

BE IT FINALLY RESOLVED, that the Sauk-Suiattle Tribal Council authorizes the Tribal Council Chairman to sign all documents on behalf of the Sauk-Suiattle Tribe and in his absence, the Vice-Chairperson of the Sauk-Suiattle Tribal Council is authorized to sign all documents.

CERTIFICATION

The above resolution was duly approved by the Sauk-Suiattle Tribal Council at a regular meeting held on March 19, 2012 at which time a quorum was present by a vote of: 3 For; 0 Against; 1 Abstain; 3 Absent.


Michael F. Hoffman, Chairman

ATTEST:


J. Kevin Lenon, Secretary



Sauk-Suiattle Tribal Council
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Bi-Annual Distribution Policy

Bi-Annual Distribution: The Bi-annual Distribution disbursement is made available through the Sauk-Suiattle Indian Tribe's ability to secure funds through the leasing of its gaming units allocation authorized by the State of Washington and is not a guaranteed source of income. The bi-annual disbursements, therefore, are subject to the availability of funds. The Bi-Annual Distribution disbursement can only be made after the Tribe's Annual Budget is approved via Tribal Council resolution.

POLICY: The "Bi-Annual Distribution" on disbursement of funds shall be released each year at (2) two different times - (1) The last Saturday of May, and; (2) November distribution date will be set for the date of the Annual General membership meeting.

Purpose: The purpose of the Bi-Annual Distribution is to provide monies during school graduation, summer vacation or holiday seasons, to encourage family cohesiveness and healing, strengthen community ties, and promote cultural preservation.

Eligibility Standards:

1. An Individual must be enrolled in the Sauk-Suiattle Indian Tribe on or before: (a) the last Saturday in May to receive 1 first disbursement; (b) November distribution date will be in keeping with the Annual General membership meeting.
2. Must not hold membership in another tribe except as provided for under the provisions of Honorary Membership.
3. Elder is defined as being 65 years of age or old on or before the distribution dates. Verification of age is bases solely on the individuals' birth certificate.

Advance on the Annual Disbursement:

1. **Request:** Individual advancements may be allowed upon written request, according to the following standards -
 - a. Only, after the annual budget has been approved.
 - b. An adult (18 yrs. old or older) who meets the eligibility standards listed above.

- c. The request letter must include:
 1. Full legal Name.
 2. Enrollment Number.
 3. Date of Birth (only a Birth Certificate for verification)
 4. Social Security Number.
 5. Correct mailing address.
 6. Attach necessary tax forms
 7. Sign a Statement of Understanding
 - a. That they have requested an advance against their allocation.
 - b. That they know and understand that they will not be receiving monies when the annual distribution occurs in November.
 - c. That they understand that the annual distribution advance will be released two weeks after the request has been received by the Finance Department pending authorization.
2. Minors (birth to 17 years) who meet the eligibility standards are not eligible for an advance on their annual distribution.
3. **Approval and authorization:** The written request for advance will be routed to the following in the order listed.
 - a. **Enrollment:** will make a notation of the request regarding the verification of Enrollment.
 - b. **CAO or designee:** Determines if the request meets standards outline in this policy. If it request lacks specifics details the CAO/designee shall assist the requestor in the completion of the written request requirements. If the request meets the standards then the CAO/designee shall complete a purchase order for payment and obtain all the necessary signatures.
 - c. **Finance:** Finance will apply Ordinance No. 12/2/07: Tribal Dept Collection to the request for an advance and the annual distribution. Will accept only approved written advance requests and purchase orders.