

DL
5318 Chief Brown Lane
Darrington, Washington 98241-9420

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RESOLUTION #:12/23A/07
BE IT RESOLVED BY THE TRIBAL COUNCIL
OF THE SAUK SUIATTLE INDIAN TRIBE
IN THE STATE OF WASHINGTON

WHEREAS, the Sauk-Suiattle Tribal Council is the governing body of the Sauk-Suiattle Indian Tribe of authority of the Constitution and By-Laws as approved by the Secretary of the Interior on September 17, 1975 and in accordance with the Indian Reorganization Act of June 18, 1934; and

WHEREAS, the Sauk-Suiattle Indian Tribal Council is the duly elected governing body of the Sauk-Suiattle Indian Tribe; and

WHEREAS, the Sauk-Suiattle Indian Tribal Council is charged with the responsibility for the protection of the health, welfare and safety of the members of the Sauk-Suiattle Indian Tribe; and

WHEREAS, the Sauk-Suiattle Tribal Council has determined a need to revise the current New Policies and Procedures approved by resolution 3/26B/05, now

NOW THEREFORE BE IT RESOLVED, The Sauk-Suiattle Tribal Council approves the revised New program Policies and Procedures as attached.

BE IT FURTHER RESOLVED, that the Sauk-Suiattle Tribal Council does not waive, alter, or otherwise diminish its sovereign immunity, whether express or implied, by virtue of the enactment of this resolution or any administrative or legal action which may arise directly or indirectly from the same, nor does the Sauk-Suiattle Tribal Council waive, alter, or otherwise diminish any rights, privileges, remedies, or services guaranteed by the Point Elliot Treaty; now

BE IT FINALLY RESOLVED, that the Sauk-Suiattle Tribal Council authorizes the Tribal Council Chairman to sign all documents on behalf of the Sauk-Suiattle Tribe and in his absence, the Vice-Chairperson of the Sauk-Suiattle Tribal Council is authorized to sign all documents.

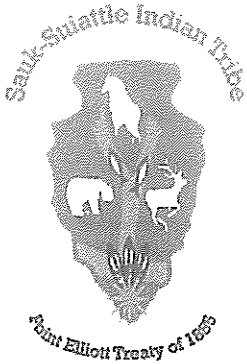
CERTIFICATION

The above resolution was duly approved by the Sauk-Suiattle Tribal Council at a reconvened Tribal Council meeting held on December 12, 2007, at which time a quorum was present by a vote of: 4, For 0 Against: 1 Abstain: 2 Absent.


Janice W. Mabee, Chairman

ATTEST:


Cynthia M. Harris, Secretary



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POLICIES AND PROCEDURES APPLICABLE TO THE

SAUK-SUIATTLE NATIVE EMPLOYMENT WORKS PROGRAM (NEW Program)

I. INTRODUCTION

The United States Department of Health and Human Services, Administration for Children and Families has provided an annual allocation to Sauk-Suiattle Indian Tribe for the Native Employment Works (NEW) Program pursuant to 42 U.S.C. § 612(a)(2) . The award provides funds to the Sauk-Suiattle Indian Tribe for the purpose of establishing and operating a program to make work activities and services available to needy clients subject to 45 C.F.R. § 287.

II. DEFINITIONS

A. Application. Application for Native Employment Work Benefits

B. Needy Client. An individual who is unemployed and receives Temporary Assistance for Needy Families or an individual who is unemployed/underemployed with an income that is 80% or less than the median income, as established by HUD.

C. Program. The Native Employment Works Program (NEW Program).

D. Service Area. The geographic area to be served by this program is the designated service area of the Sauk-Suiattle Indian Tribe as set by the Bureau of Indian Affairs.

E. The Tribe. The Sauk-Suiattle Indian Tribe, a federally recognized Indian tribe.

F. Work Activities. Include but are not limited to educational activities, alternative education, post secondary education, job readiness activity, job search, job skills training, training and employment activities, job development and placement, on-the-job training (OJT), employer work incentives related to OJT, community work experience, innovative approaches with the private sector, pre/post employment services, job retention services, unsubsidized employment, subsidized public or private sector employment, community service programs, entrepreneurial

training, management training, job creation activities, economic development leading to job creation, and traditional subsistence activities.

G. Work Services. Include but are not limited to transportation, child care, traditional or cultural work related services, and other work or family sufficiency related expenses that the Tribe determines are necessary to enable a client to participate in the program including services to create jobs and economic opportunities for its participants.

H. Recent Employment. Means employment obtained within the last two (2) years.

III. POLICY

The Tribe has established this Program in order to provide work activities and services to Needy Clients. The program shall be administered by the Program Coordinator, or designee, whose responsibilities will include the following:

1. Design and provide work activities and services that will prepare, obtain and/or retain employment for Needy Clients;
2. Coordinate with state, local and other tribal organizations operating employment, training, placement, education, child care and social programs;
3. Develop performance standards and measures to ensure accountability for Program results. Identify planned Program outcomes and the measures to be used to determine them.
4. Implement the Program in accordance with these Policies and Procedures.

IV. ELIGIBILITY CRITERIA

In order to participate in and/or receive benefits from the Program, an individual must be 18 years or older and must meet the following eligibility requirements:

1. Be a Needy Client; and
2. One of the following
 - a) Must be an enrolled member of the Sauk-Suiattle Indian Tribe; or
 - b) An enrolled member of another federally recognized Indian tribe, who resides in the Service Area; and
3. Not have collected benefits under the program within 12 months of the date of the current application.

V. PRIORITY

Of the eligible Applicants, priority for services will be in the following order:

1. Persons who lack basic education and job skills and/or GED and need assistance with supportive services while receiving help with education, job skills or GED from another program.
2. Persons who are in need of clothing to maintain recent employment, or persons at risk of losing housing or utilities while training for job related skills at a recent employment.
3. Persons who need assistance with supportive services in starting a small business.
4. Persons that are engaged in Treaty fishing, hunting and gathering activities as a means of seasonal traditional income and such activities are their only source of income.

VI. PROCEDURES

1. Application Form. An Applicant for benefits must complete the Application for Native Employment Work Benefits and submit the form to the Program Coordinator, or designee, for review.
2. Review and Determination. The Program Coordinator, or designee, shall review the information provided by Applicant and determine eligibility to receive services in accordance with this Policy. The Program Coordinator, or designee, shall approve or disapprove the Application.
3. Disbursement of Funds or Purchase of Supplies. If benefits are awarded and/or purchase of supplies is approved by the Program Coordinator, or designee, he or she shall send a purchase order to the Finance Department to prepare the check and/or procure the supplies needed by the Applicant in accordance with Tribe's procurement policies and procedures.
4. Appeals. If the Application for benefits is rejected, the Applicant shall be notified. The Applicant may appeal the decision. In order to appeal the decision, an Applicant must write a letter to the General Manager explaining why decision will cause undue financial hardship to his/her family. The General Manager shall decide on the appeal in writing within two (2) weeks of the receipt of the appeal. The General Manager's decision is final.