

Sauk-Suiattle Indian Tribe

Job Description

JOB TITLE: FACILITIES MAINTENANCE WORKER
DEPARTMENT: FACILITIES
SUPERVISOR: FACILITIES MAINTENANCE LEAD
STATUS: NON-EXEMPT/HOURLY

Summary

Performs routine custodial and maintenance work on tribal property, buildings, and grounds, keeping all tribal property clean, healthy and safe.

Essential Duties and Responsibilities

- Performs interior and exterior maintenance and repairs on all Tribal properties.
- Perform basic repairs such as plumbing and electrical and schedules complex repairs.
- Assists with monitoring and removal of potentially hazardous waste material.
- Assists departments moving furniture and unloading and storing supplies.
- Delivery and/or disposal of specific items as directed by supervisor.
- Assists with maintaining Tribal common grounds by mowing, raking, seeding, fertilizing, trimming, and weeding.
- Responsible for the disposal of unwanted debris.
- Garbage collection.
- Assists with special projects and Tribal events.
- Snow removal.
- Maintains confidentiality.
- Other duties as assigned.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

High school diploma or general education degree (GED). Experience in building maintenance, knowledge of building construction practices, painting, janitorial practices and safety preferred.

Certificates, Licenses, Registrations

Current Washington State Driver's License, First Aid, CPR, and Blood Pathogen training required.

Physical Demands/Work Environment

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee may be required to sit; stand; walk; use hands to finger, handle or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch; talk or hear. The employee may occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, peripheral vision and the ability to adjust focus.

Culturally Sensitive

All employees must be culturally sensitive to the customs, traditions, practices, and sovereign status of the Sauk-Suiattle Indian Tribe.

Drug Free Workplace

Sauk-Suiattle Indian Tribe is a drug-free workplace. All employees are subject to a pre-employment drug screen.

Background Check

All employees must be able to pass a background check per Sauk-Suiattle Indian Tribe's Background Check Policy.

This job description does not constitute an employment agreement between SSIT and the employee and is subject to change by SSIT as the needs of the tribe and the requirements of the job change.

NATIVE AMERICAN AND VETERAN PREFERENCE APPLIES.