

Sauk-Suiattle Indian Tribe | Job Description

JOB TITLE: MENTAL HEALTH PROFESSIONAL
DEPARTMENT: HEALTH AND SOCIAL SERVICES
SUPERVISOR: HEALTH AND SOCIAL SERVICES DIRECTOR
STATUS: EXEMPT/SALARIED

Summary

The Mental Health Professional (MHP) works with a multidisciplinary team to provide services in individual, couple, family and group settings. The MHP provides counseling and crisis interventions services in accordance with all applicable federal, state and local laws and regulations including internal behavioral health policies & procedures.

Essential Duties and Responsibilities

- Provides individual, couple, family and group counseling, intake and assessment, diagnosis, crisis intervention, drop-in, and follow up services.
- Schedules, coordinates and manages an ongoing caseload of 30-35 clients.
- Provides individual, couple, family and group counseling, intake and assessment, diagnosis, crisis intervention, drop-in, and follow up services.
- Provides tools for regulating emotions, relationship building, social emotional skills and executive function development.
- Participates in staff meetings, consultations, case presentations and training programs.
- Provides educational services (i.e., parenting classes, skill-building classes) as well as community and school trainings and presentations.
- Maintains client progress and provides outreach and advocacy to help people attain their highest degree of health and independence.
- Provides ongoing outreach to children, youth, parents, schools and communities to ensure awareness of community needs and service availability.
- Develops and maintains positive relations with community referral sources.
- Advocates and facilitates the delivery of medical/psychiatric, housing, employment and educational services.
- Provides necessary agency and program statistical information and information necessary for program/services evaluation.
- Maintains case records in an accurate and timely manner; develops and maintains current crisis plan.
- Meets with supervisor on a regular basis and attends required meetings, consultations and trainings.

QUALIFICATIONS

EDUCATION and/or EXPERIENCE

- Master's Degree in Social Work or a related field.

CERTIFICATIONS/LICENCES

- Current WA State licensed Mental Health Professional: LICSW, LMFT, LMHC.
- Current Washington State driver's license and ability to be approved by Tribal insurance to drive Tribal vehicles.
- First Aid/CPR certification.

REQUIRED KNOWLEDGE, SKILLS & ABILITIES

- Ability to maintain strict confidentiality of Behavioral Health Records and adhere to the standards for health recordkeeping, HIPAA and Privacy Act requirements.
- Must keep up to date certification CEU's to provide services to clients.
- Ability to pass criminal background check and pre-employment drug screen.

PHYSICAL DEMANDS/WORK ENVIRONMENT

- The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is frequently required to sit and talk or hear, use hands to finger, handle or feel objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to walk. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus. The noise level in the work environment is usually quiet.

CULTURALLY SENSITIVE

- The employee must be culturally sensitive to the customs, traditions, practices, and sovereign status of the Sauk-Suiattle Indian Tribe.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

NATIVE AMERICAN AND VETERAN PREFERENCE APPLY